



ASHBROOKE HOUSE SCHOOL

INDEPENDENT SCHOOL FOR BOYS AND GIRLS AGED 3 TO 11

DATA PROTECTION POLICY

PRIVACY NOTICE for pupils in schools, early years settings, alternative provision and pupil referral units

Privacy Notice - Data Protection Act 1998

We Ashbrooke House School are the Data Controller for the purposes of the Data Protection Act. We collect information from you, and may receive information about you from your previous childcare setting. We hold this personal data and use it to:

- support your teaching and learning;
- monitor and report on your progress;
- provide appropriate pastoral care, and
- assess how well your childcare setting is doing.

This information includes your contact details, national curriculum assessment results, characteristics such as ethnic group, special educational needs and any relevant medical information.

We will not give information about you to anyone outside the setting without your consent unless the law and our rules permit it.

We are required by law to pass some of your information to the Local Authority (LA), and the Department for Children, Schools and Families (DCSF).

If you want to see a copy of the information we hold and share about you then please contact John Teasdale.]

If you require more information about how the LA and/or DCSF store and use this data please go to the following websites:

- <https://www.n-somerset.gov.uk/Education/Schools/Schools/privacynotices.htm> and <http://www.teachernet.gov.uk/doc/13856/DCSF%20what%20we%20do%20with%20Children's%20data%20v4%20final.doc>

If you are unable to access these websites, please contact the childcare setting, the LA or the DCSF as follows:

- Ashbrooke House School office.
- Data Protection Officer, North Somerset Council, Town Hall, Walliscote Grove Road, Weston-super-Mare, BS23 1UJ
Peter.Rooney@n-somerset.gov.uk
- Public Communications Unit, **Department for Children, Schools and Families**, Sanctuary Buildings, Great Smith Street, London SW1P 3BT
website: www.dcsf.gov.uk email: info@dcsgsi.gov.uk tel: 0870 000 2288.